



Eugene B. Davis, Jr., P.C., Attorney at Law
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To: _____ / Selling Agent Fax: _____

Re: Buyers: _____

Property: _____

YOUR CLOSING PARALEGAL WILL BE:

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Selling Agent Contact #'s: Office: _____ Cell _____

E-mail: _____

Buyer's Marital Status: Married Single (includes divorced) Separated

Buyer's Contact #'s: Home: _____ Work: _____ Cell: _____

E-mail: _____ Fax: _____

Will this be a Primary Residence? _____

If not, please provide mailing address after closing:

Street/PO Box: _____ City/State/Zip _____

Closing Date: _____ **PLEASE EMAIL OR CALL YOUR CLOSING PARALEGAL TO SET UP TIME OF CLOSING**

Lender: _____

Contact: _____

Phone: _____

Are we to order Survey? Yes / No (please check one)

Termite Inspection performed by: _____

Fee \$ _____ Phone: _____

Homeowner's Insurance Company: _____

Agent: _____ Phone _____

Other Inspections/Fees:

Special Instructions: